

[M. C. Lourenço, 2005. *Between two worlds: the distinct nature and contemporary significance of university museums and collections in Europe*. PhD dissertation, Conservatoire National des Arts et Métiers, Paris]

Appendix A2

Field Work: Preliminary Study

Preliminary inquiries and study visits, November 2000 to May 2002:

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Exploratory Interviews (November & December 2000)

----- Original Message -----

From: "Marta C. Lourenco" <martal@museu-de-ciencia.ul.pt>

To: <michele.loneux@ulg.ac.be>

Sent: Wednesday, November 29, 2000 12:41 AM

Subject: request

> Dear Dr. Michèle Loneux,

>

> While preparing for my PhD research on University Museums/Collections in

> Europe, I found your name in a study done by Prof. Peter Stanbury, of

> Macquarie University, Australia

> (<http://www2.lib.mq.edu.au/mcm/world/menu.html>).

>

> At the moment I am organizing a data-base on museums and collections

> according to their particular characteristics. Could you please be so

> kind and answer a few questions regarding your collection? You may

> answer just by quoting and replying to this e-mail.

>

> **Aquarium et Musée de Zoologie (Université de Liège)**

> 1) Are the collections organized and inventoried?

> 2) Is there a public permanent exhibition?

> 3) Is/has there been any research done on the collections?

> 4) Is there staff appointed to take care/manage the collections? If so,

> how many (full time and/or part time)?

> 5) Is there a budget to manage/take care/exhibit the collections?

>

> Thanks in advance,

> Yours faithfully

>

>

> Marta Lourenco.

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>

> -----

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> <http://www.museu-de-ciencia.ul.pt>

>

University (alphabetically)	Museum/ Collection	Dates	Inquiry to	Results
University of Århus (DK)	Museum of the Psychiatric Hospital	9 Dec 2000	mpr@cybernet.dk	NO REPLY
	Moesgård Museum	9 Dec 2000	moesgaard@moes.hum.aau.dk	NO REPLY
	Collection of Ancient Art	11 Dec 2000	unspecified	NO REPLY
University of Aberystwyth (UK)	Collections of the Institute of Biological Sciences	28 Nov 2000	Jane Watts	Replied 28 Nov saying she was not sure what I had in mind. Suggested a general query to the Institute
Art Institute at Bournemouth (UK)	Design Collection	1 Dec 2000	Kirsten Hardie	Replied 7 Dec 2000
	Natural History Illustration Collection	11 Dec 2000	Amanda Evans	NO REPLY
University of Bath (UK)	Art Collection	1 Dec 2000	John Struthers	NO REPLY
	Pitman Collection	1 Dec 2000	Lizzie Richmond	Replied 4 Dec 2000
	Holburne Art Museum	11 Dec 2000	Barley Roscoe	NO REPLY
	Crafts Study Centre (at Holburne Museum)	11 Dec 2000	Barley Roscoe	NO REPLY
Bath Spa University College (UK)	Library Special Collections	9 Dec 2000	Helen Rayner	Replied 12 Dec 2000
	Natural History Collections	11 Dec 2000	Sue Rawlings.	NO REPLY
University of Bologna (IT)	Museo di Anatomia Umana	11 Dec 2000	Alessandro Rugget	NO REPLY
University of Bournemouth (UK)	School of Conservation Sciences Collection	9 Dec 2000	consci@bournemouth.ac.uk	Replied by Damian Evans, Technical Officer Collections/ Research, on 14 Dec 2000
University of Bristol (UK)	Biology Collections (Botanical Drawings)	9 Dec 2000	Barbara Costello	Replied 11 Dec 2000
	Biology Collections (Zoology)	9 Dec 2000	Barbara Costello	Inquiry forwarded to Paul Court, who replied 15 Dec 2000
	Geology Department Museum	9 Dec 2000	Elizabeth Loeffler	Replied 21 Dec 2000; museum visited 5 Nov 2002
	Theatre Collection	9 Dec 2000	Sarah Cuthill	Replied 11 Dec 2000
	Special Collections at the University Library	11 Dec 2000	Michael Liversidge	Replied 12 Dec 2000 by M.T. Richardson
	Veterinary Anatomy Collections	11 Dec 2000	Steve Gaze	NO REPLY
Université Libre de Bruxelles (B)	Jardin expérimental Jean Massart	1 Dec 2000	Laurence Belalia	Replied 1 Dec 2000
	Musée des Sciences et des Techniques de Parentville	9 Dec 2000	Laurent Thomas	NO REPLY
	Ecomusée de la Région du Viroin-Treignes	9 Dec 2000	Wlady Quinet	Replied 11 Dec 2000
	Musée de Zoologie Auguste Lameere	9 Dec 2000	Michel Jangoux	Replied 11 Dec 2000
	Musée de la Médecine	11 Dec 2000	unspecified	Replied 12 Dec 2000 by Diana Gasparon
Cheltenham and Gloucestershire College of Higher Education (UK)	Geology Collection	9 Dec 2000	Joe Angseesing	Replied 11 Dec 2000
	Teacher-Training Archive	9 Dec 2000	Anne Mathie	NO REPLY
College of St Mark and St John (UK)	College Archive	9 Dec 2000	Alison Bidgood	Replied 19 Dec 2000

Table A2.1 – Interviews by fax and email with university museums and collections staff (Belgium, Denmark, Finland, Italy, United Kingdom), November and December 2000.

University	Museum/ Collection	Dates	Inquiry to	Results
University of Dundee (UK)	University Museum	9 Dec 2000	Laura Adam	Replied 5 Mar 2001; Matthew Jarron (Curator of collections) replied 6 Mar 2001
University of Exeter (UK)	Archaeology Collection (Department)	9 Dec 2000	Valerie Maxfield	Replied 13 Dec 2000
	Fine Arts Collection	9 Dec 2000	Gina Cox	Replied 11 Dec 2000
	Special Collections and Manuscripts	9 Dec 2000	Alasdair Paterson	Replied 18 Jan 2001
	Bill Douglas Centre	11 Dec 2000	Hester Higton	Replied 15 Dec 2000
Ghent University (B)	Archaeologische Verzamelingen	1 Dec 2000	Jean Bourgeois	NO REPLY
	Zoological Museum	1 Dec 2000	Dominick Verschelde	Replied 6 Dec 2000
Gloucester College of Arts and Technology (UK)	Typography Teaching Collection	9 Dec 2000	Jill Hall	Replied 11 Dec 2000
University of Helsinki (FI)	University Museum	28 Nov 2000	Kati Hëinamies	Replied 28 Nov 2000; visit to the Museum, Nov 2003
Lackham College (UK)	Agricultural Museum	9 Dec 2000	Andrew Davies	NO REPLY
KU Leuven (B)	Archaeologische Verzamelingen	28 Nov 2000	Arnold Provoost	No reply; met A. Provoost, Nov 2004
	Kunst Patrimonium	28 Nov 2000	Jan Roegiers	NO REPLY
Université de Liège (B)	Musée de Zoologie	28 Nov 2000	Michèle Loneux	Replied 8 Dec 2000
	Observatoire du Monde des plantes	28 Nov 2000	Alain Hambuckers	Replied 30 Nov 2000
	Le Musée du Service de Préhistoire	1 Dec 2000	Marcel Otte	Replied 4 Dec 2000
	Patrimoine Artistique de l'Université (Liège) et Galerie Wittert	1 Dec 2000	Jean-Patrick Duchesne	Replied by Jean Housen, 1 Dec 2000
	Maison des Sciences	11 Dec 2000 (fax)	unspecified	NO REPLY
UC Louvain (B)	Vertebrate Palaeontology Collections	1 Dec 2000	Marie Claire Groessens-Van Dyck	Replied 1 Dec 2000
	Invertebrate Palaeontology Collections	9 Dec 2000	Luc Hance	Replied 26 Feb 2001
	Chirurgical and medical instruments	1 Dec 2000	Geneviève Aubert	Replied 1 Dec 2000
	Musée de Louvain-la-Neuve	9 Dec 2000	Bernard Van den Driessche	Replied 13 Dec 2000; visit to the museum in Nov 2004
	Pharmacology Collections (Salle Couvreur)	12 Dec 2000	Roger Verbeeck	Replied by Didier Lambert, 13 Dec 2000
	Musée de la Vie/Musée des Sciences	9 Dec 2000	Philippe Bertrand	Replied 8 Jan 2001
Plymouth University (UK)	Herbarium	9 Dec 2000	Dorothy Merrett	NO REPLY
	Arachnida and Lepidoptera Collection	9 Dec 2000	Peter Smithers	Replied 11 Decr 2000
University of the West of England (UK)	Bones and Models Collection	11 Dec 2000	Anne Boulton	Replied by Jan Nichols, 14 Dec 2000

Table A2.1 (cont.)

Exploratory Interviews (November and December 2000): Replies

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes, we have an acquisition policy and full records.

Is there a public exhibition?

Yes, we've just completed a major exhibition showcasing our contemporary design collections - open to the public and we had a great response.

Is/has there been any research done on the collections?

Yes – various bits and pieces although there is lots to do.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

A Design Collection Manager and myself - we both have other roles within the Institute too so time is a little limited - we are also establishing some volunteers to - MA students.

Is there a budget to manage/take care/exhibit the collections?

Yes - for both the care and development of the Design Collection and also for exhibitions as part of the Institutes Research support.

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Work on sorting and cataloguing the Pitman Collection archives is under way but progress is slow (I'm only part-time). It will be some time before a proper catalogue is complete.

Is there a public exhibition?

At present there is no public exhibition although a small exhibition was arranged during 1997 in collaboration with a local museum to coincide with the centenary of Sir Isaac Pitman's death.

Is/has there been any research done on the collections?

Not much research has been done on the collection so far. I think this is partly because people didn't know it was here. We do occasionally have researchers. Last year they included visitors from universities in Canada and Germany.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

The university employs one qualified archivist/records manager (me!) for 2.5 days a week.

Is there a budget to manage/take care/exhibit the collections?

No!!!! I wish there was and I'm working on this. [Later, Lizzie Richmond added:] Some funding from an outside source (HEFCE) was used to start cataloguing a small section of the collection but apart from this, the collection comes under the Library and Learning Centre budget. I don't think there are any major problems with the collection that couldn't be solved through quality staff time. Next year I'm hoping to devote more time to finishing the sorting and cataloguing. After that we can go ahead and promote the collection properly.

Name Museum/Collection: **Library Special Collections**

University/Faculty: **Bath Spa University College**

Address: **Bath Spa University College
Library Special Collections
Sion Hill
Lansdown
Bath BA1 5SF
UK**

Fax: **+ 44 1225 875666**

Phone: **+44 1225 875875/875649**

Web page(s): **www.bathspa.ac.uk**

Contact: **Helen Rayner**

Email: **h.rayner@bathspa.ac.uk**

Fax:

Phone:

History of contacts: **Helen Rayner answered the preliminary inquiry in 12/12/2000 (results below).**

Collection(s) typology: **Rare books, historic photograph items, posters, prints, models, and miscellaneous objects. Engravings, early photographic equipment.**

Collection(s) origin: **Bath Academy of Art.
The collections date from the early 1970s.**

Observations:

Are the collections organized and inventoried?

The rare and valuable books are classified: some using simple Dewey Decimal, and some using the Broxix Classification Scheme (a specialist art and design scheme). They are all on our main computer catalogue. The photographic material is listed but not properly catalogued. The other material is not organised at all.

Is there a public exhibition?

No, although I do display some items in exhibition cases in the library.

Is/has there been any research done on the collections?

No.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

No.

Is there a budget to manage/take care/exhibit the collections?

No. [Later, H. Rayner added:] Yes, the Library has to find money from its own budget. Although we no longer add to the collections, you are right to point out that there are still costs involved in housing a collection like this. We receive no extra financial help from the College.

Name Museum/Collection: **School of Conservation Sciences Collection**

University/Faculty: School of Conservation Sciences
Bournemouth University

Address: School of Conservation Sciences
Talbot Campus
Bournemouth University
Poole Dorset BH12 5BB

Fax: +44 1202 595255 Phone: +44 1202 59444/595176

Web page(s): Cweb.Bournemouth.ac.uk/consci/text

Contact: Damian Evans

Email: devans@bournemouth.ac.uk

Fax: Phone:

History of contacts: Damian Evans answered the preliminary inquiry in 14/12/2000 (results below).

Collection(s) typology: Archaeological material and associated archives, including human remains, natural history, traditional building materials and tools (total c. 50,000 objects and specimens).

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

The collections are organised, they are split into three categories: 1. Reference collection. 2. Research collection. 3. Bulk storage. Inventories do exist for the majority of the individual collections.

Is there a public exhibition?

The public do have access to the collections, although we do not advertise the fact. We have 5 display cases in which we exhibit some of the collections for a part of the year.

Is/has there been any research done on the collections?

Research has been; and still is an ongoing task.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Overall the collections are run by the Collections Management Group, but the day to day running of the collections is done by myself (technical officer for collections/research).

Is there a budget to manage/take care/exhibit the collections?

There is no specific budget for the collections at all.

Name Museum/Collection: **Botanical Drawings**

University/Faculty: **Biology Department of the University of Bristol**

Address: **School of Biological Sciences
University of Bristol
Bristol BS8 1TH
UK**

Fax: Phone: **+44 117 9289000**

Web page(s): **www.bio.bris.ac.uk**

Contact: **Barbara Costello (Subject Librarian - Biological Sciences and Pharmacology, University of Bristol, Woodland Road, Bristol BS8 1UG).**

Email: **Barbara.Costello@bris.ac.uk**

Fax: Phone: **+44117 9287943
+44 7771 874814 (mobile)**

History of contacts: **Barbara Costello answered the preliminary inquiry in 11/12/2000 (results below).**

Collection(s) typology:

Collection(s) origin:

Observations: **Barbara Costello: The [Biological] collections fall into three categories.
1.A collection of botanical drawings kept in the library
2.A zoological collection
3.A botanical collection
I am responsible only for the collection of botanical drawings and my replies to your questions apply only to these (...). I have forwarded your message to Maggie Gamble and Paul Court who are responsible for the zoological and botanical collections and asked them to contact you separately.**

Are the collections organized and inventoried?

The collection comprises 1443 drawings in 16 bound volumes. They are not indexed.

Is there a public exhibition?

The drawings are kept in a locked chest in the library and can be viewed on request.

Is/has there been any research done on the collections?

No research has been done on the drawings as far as I know.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

The care of the drawings is my responsibility as Biological Sciences Librarian.

Is there a budget to manage/take care/exhibit the collections?

There is no specific budget relating to the care of the drawings.

[Later, Barbara Costello explained:] Regarding funding, this is theoretically borne by the library rather than the Biological Sciences Department. The drawings were a gift to the library but any expenditure on conservation, re-binding etc. would be paid for from library funds.

Name Museum/Collection: **Biology Collections**

University/Faculty: School of Biological Sciences
University of Bristol

Address: School of Biological Sciences
University of Bristol
Bristol BS8 1TH

Fax: Phone: +44 117 9289000

Web page(s): www.bio.bris.ac.uk

Contact: Paul Court

Email: Paul.Court@bristol.ac.uk

Fax: Phone:

History of contacts: Paul Court answered the preliminary inquiry in 15/12/2000 (results below).

Collection(s) typology: Botanical drawings (held in Biological Sciences Library, not included in the answers), zoology collection and a botanical collection.

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Most of the vertebrate material is inventoried but the invertebrate & botanical material is not.

Is there a public exhibition?

There is no public exhibition though some of the specimens are in corridor display cases which visitors to the Schools preview days can see.

Is/has there been any research done on the collections?

Research has been done in the past on some of the vertebrate material though who by and where published I do not know.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

There are no staff appointed to manage the collection.

Is there a budget to manage/take care/exhibit the collections?

There is no budget allocated to the collections. Very little is spent on maintenance, but what is will come out of the Teaching budget.

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

There is an incomplete card index, but I am currently compiling a computer catalogue.

Is there a public exhibition?

There are display cases in the Department of Earth Sciences; the public can view them by arrangement with our security personnel during normal working hours (Monday-Friday, 9 am - 5pm, during term time).

Is/has there been any research done on the collections?

Nothing has been published.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

One part-time curator (15 hours per week).

Is there a budget to manage/take care/exhibit the collections?

Annual budget of £300, but most of the running costs (heating, lighting, security) are covered centrally, and impossible to separate from the general running costs of the department.

Name Museum/Collection: **Theatre Collection**

University/Faculty: Department of Drama (University of Bristol)

Address: Department of Drama
University of Bristol
Cantocks Close
Bristol BS8 1UP
UK

Fax: +44 (0)1179288251 Phone: + 44 (0)1179287836

Web page(s): www.bris.ac.uk/depts/drama/tc.html
www.bris.ac.uk/theatrecollecion

Contact: Sarah Cuthill

Email: s.j.cuthill@bristol.ac.uk

Fax: Phone:

History of contacts: Sarah C. answered the preliminary inquiry on 11/12/00 (results below).

Collection(s) typology: Material illustrating the development of theatre from the primitive to the modern: archives, printed works, visual material, and artefacts (costumes, set models, wigs and props).

Collection(s) origin:

Observations: The Theatre Museum was established in 1951.

Are the collections organized and inventoried?

Yes. See our website www.bris.ac.uk/theatrecollecion.

Is there a public exhibition?

Yes. 3-4 temporary exhibitions per year on site.

Is/has there been any research done on the collections?

Yes. We are primarily a research centre.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Currently 2 full-time permanent, 1 full-time temporary (paid by a grant for 2 years), 1 part-time temporary (paid by a grant for 2 years).

Is there a budget to manage/take care/exhibit the collections?

Yes.

Name Museum/Collection: **Library Special Collections**

University/Faculty: **University of Bristol**

Address: **University Library
Tyndall Avenue
University of Bristol
Bristol BS8 1TH**

Fax: **+ 44 117 9251424** Phone: **+44 117 9289000**

Web page(s):

Contact: **Michael Liversidge, Michael T. Richardson**

Email: **Michael.Richardson@bristol.ac.uk**

Fax: Phone:

History of contacts: **A fax was sent C/o Michael Liversidge. M.T. Richardson answered by email in 12/12/2000 (results below).**

Collection(s) typology: **Mainly archives, but include museum-type material: engravings, topographical prints, drawings, drawing instruments, telegraph cable, binoculars, brass rubbings.**

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes.

Is there a public exhibition?

Exhibitions are mounted in four display cases in public areas of the library building.

Is/has there been any research done on the collections?

About 1700 research visits or enquiries by post or telephone or electronic mail are handled "per annum".

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

The general staffing complement is composed of one person serving full-time, one serving half-time and one person serving for ten hours per week; research grants support cataloguers working on computerising the catalogue provide one person full-time, one person half-time and one person serving for three days per week.

Is there a budget to manage/take care/exhibit the collections?

The funding is taken from the general funding of the library plus research grants awarded to enhance access to the collections.

Name Museum/Collection:

University/Faculty:

Address:

Fax:

Phone:

Web page(s):

Contact:

Email:

Fax:

Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes, we have living thematic collections of plants e.g. medicinal plants, agricultural plants, arboretum, evolutionary garden...not extensively inventoried.

Is there a public exhibition?

The collections are available to be visited freely.

Is/has there been any research done on the collections?

Some part of the garden is devoted to experimental plots.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Yes, 3 full time.

Is there a budget to manage/take care/exhibit the collections?

Yes.

Name Museum/Collection: **Ecomusée de la région du Viroin-Treignes**

University/Faculty: Université Libre de Bruxelles

Address: Ecomusée de la Région du Viroin
81, rue de la Gare
B 5670 Treignes

Fax: 32 - (0) 60/39.94.50 Phone: 32 - (0) 60/39.96.24

Contact: Wladyslaw QUINET, Conservateur

Email: wquinet@ulb.ac.be

History of contacts: Wlady Quinet did not answer the questions directly and instead sent documentation written by Jean-Jacques VAN MOL (Professeur émérite & directeur de l'Ecomusée) in 11/12/2000 (summary below).

Collection(s) typology: L'Ecomusée s'est attaché à réaliser un inventaire systématique des sources ethnologiques : produits, agents, outils, techniques, et documents provenant de la région. Les collections consistent essentiellement en outils et machines se rapportant aux métiers traditionnels de nos campagnes, principalement l'agriculture.
Les outils représentent des séries complètes de l'outillage et des machines utilisées dans les principaux métiers artisanaux qui ont été pratiqués dans notre région. Les collections comportent plus de 6.000 outils répertoriés. Les machines et outils agricoles constituent une collection de 150 machines représentative de l'histoire de l'agriculture en Belgique depuis 1850. L'outillage manuel se compose de plus de 1.000 pièces. Les collections se rapportent aux grandes cultures pratiquées dans notre pays. Nos archives agricoles fournissent un complément par une très abondante documentation sur le machinisme agricole en Belgique.
Le chauffage domestique et la poèlerie ont joué un rôle déterminant dans l'économie régionale pendant plus d'un demi-siècle. Ce thème a fait l'objet d'enquêtes de terrain et de collectage d'archives d'usines et d'objets manufacturés (poêles et cuisinières) qui ont abouti à la réunion d'une importante documentation.
L'Ecomusée est doté d'un équipement informatique complet qui comprend ordinateurs pour la gestion informatisée des collections, logiciels pour la micro-édition, traitement d'images, etc. Il possède également des enregistreurs pour les enquêtes ainsi que le matériel de projection pour les documents.
Des recherches ont été menées sur l'architecture vernaculaire, l'histoire de l'agriculture, l'histoire d'entreprises de fabrication de matériel agricole. Des études sont poursuivies sur l'histoire du paysage et de l'environnement. Une analyse de l'évolution des aires matrimoniales parmi la population des communes de l'entité, depuis 1794 à 1980, a été réalisée.

Collection(s) origin: L'Ecomusée de la Région du Viroin est intégré au Centre d'Environnement de l'Université Libre de Bruxelles, à Treignes, il est administrativement rattaché à l'Institut de Gestion de l'Environnement et de l'Aménagement du Territoire (I.G.E.A.T.). Treignes est un village de 700 habitants, regroupé dans une entité appelée Viroinval, de 5.000 habitants environ, en province de Namur. Ce laboratoire de l'environnement, aménagé dans l'ancienne gare ferroviaire du village, a été fondé en 1972, par la Faculté des Sciences de l'Université Libre de Bruxelles, pour constituer un laboratoire de terrain pour les enseignements en Sciences Naturelles (Zoologie, Géologie, Botanique, Ecologie). Le choix de cette implantation était motivé par la richesse de la faune, de la flore de cette région ainsi que par la diversité de son substrat géologique. Treignes se trouve en effet à la lisière de la forêt ardennaise sur la frange méridionale d'une formation

calcaire appelée Calestienne. Le territoire couvert par nos activités concerne la partie méridionale de l'Entre-Sambre-et-Meuse, aux confins de la région de Champagne-Ardenne en France. Le paysage de ce terroir a remarquablement conservé sa structure à trois composantes, ager, saltus et sylva. La forêt couvre 60% de la superficie du territoire de la commune, les limons fertiles, couvrant un plateau, ont été cultivés depuis l'époque celtique. Les friches communales, autrefois pâturées par les moutons, sont actuellement converties en réserves naturelles. Dès 1978, les recherches se sont élargies à la population humaine, à son passé historique et sa réalité contemporaine, le Centre de l'Environnement est ainsi devenu également un centre d'interprétation de l'histoire économique et sociale de la région. Les historiens se sont attachés à analyser les relations de l'homme et de l'environnement, en favorisant l'agriculture dans nos sujets d'études. Les enquêtes ethnologiques, le collectage systématique de témoignages, les dons d'objets ont alimenté un fonds de documentation qui s'est enrichi au cours des années. C'est ainsi qu'est né le projet de créer une structure appropriée pour conserver et gérer le patrimoine accumulé, dans les meilleures conditions possibles, et de le valoriser dans un programme de restitution à la population. La formule de l'écomusée, inspirée du modèle français, a été adoptée. L'Ecomusée a privilégié les domaines de la technologie, outils et techniques étant les moyens dont l'homme s'est doté pour maîtriser la matière et exploiter les ressources du milieu. En 1983, l'Université faisait l'acquisition de la ferme-château située au centre du village, pour créer un Ecomusée avec comme but de développer une action d'éducation et de sensibilisation au patrimoine, destinée à la population locale et au public en général. Un des objectifs a été aussi de promouvoir une formation à l'action culturelle pour des chômeurs locaux, compte tenu du taux de chômage très élevé dans cette région rurale (40%). Les premières salles permanentes de l'Ecomusée ont été inaugurées en 1988. L'Ecomusée comporte actuellement trois cellules : la ferme-château, en cours de restauration, est destinée à devenir le siège principal de l'Ecomusée, l'artisanat de nos campagnes y est actuellement évoqué, le musée d'agriculture (provisoirement dans une annexe de la gare) et le musée de la forge à Romedenne situé à 12 km de Treignes. Des expositions temporaires sont organisées chaque année.

Observations:

Base documentaire: La bibliothèque comporte plusieurs milliers d'ouvrages et de traités qui concernent l'agriculture (1800-1990), l'histoire et la sociologie rurales, les techniques anciennes (dictionnaires, traités, etc.), les collections des principaux périodiques agricoles belges depuis 1945, certains depuis plus longtemps, des revues d'histoire régionale. Des archives industrielles : centrale électrique de Treignes (1919-1955), tannerie (1900-1980), coopérative laitière (1895-1980), ateliers de matériel agricole, école communale (1930-1935); archives agricoles diverses (1890-1990); prospectus publicitaires, documents iconographiques sur les manufactures belges, dont un important fonds documentaire sur la Société des Charrues Mélotte à Gembloux; archives des fonderies et poêleries; archives diverses des communes de la région. De plus, un inventaire des archives communales, provinciales et nationales relatives à la région a été réalisé. Les archives sonores sont constituées par des enregistrements de témoins qui ont joué un rôle économique ou social (280 bandes magnétiques, la plupart retranscrites dans une banque informatisée). Les sujets enregistrés ont pratiqué divers métiers : agriculteurs, sabotiers, cordonniers, meuniers, forgerons, ouvriers et employés dans les fonderies couvinoises et aux usines métallurgiques de la Chiers (Vireux en France), ouvriers et employés du constructeur de charrues Mélotte, exploitants forestiers, vie quotidienne, etc. Cette banque de données a été entièrement retranscrite sur traitement de textes informatisé. Les archives iconographiques comportent plusieurs milliers de cartes postales, photographies originales, reportages photographiques, diapositives et enregistrements vidéo des gestes et des actes dans les domaines de l'artisanat.

OBJECTIFS DE L'ECOMUSEE

La gestion de l'Ecomusée est confiée à une association sans but lucratif. Le fonctionnement est assuré par un personnel, majoritairement composé de chômeurs de longue durée, travaillant dans le cadre d'un programme de résorption du chômage mis sur pied par la Région Wallonne. Ce personnel, non

qualifié, a été entièrement formé par nos soins. L'Ecomusée est un lieu de culture qui intègre dans sa démarche le milieu dans lequel vit l'homme et les relations que celui-ci entretient avec ce milieu, il est une illustration du savoir-faire technologique, base du fonctionnement autonome de la communauté villageoise. Il veut rendre perceptible l'alliance remarquable entre la force, l'adresse et l'intelligence qui caractérisent la technologie traditionnelle. Il propose une analyse de l'évolution et des transformations de la ruralité provoquées par la Révolution Industrielle. L'Ecomusée associe trois composantes fondamentales : un territoire, une population, et le temps qui lui apportent sa perspective historique. Son implantation sur les lieux mêmes dont l'histoire est reconstituée veut affirmer la correspondance nécessaire entre les documents présentés et le monde qu'ils décrivent. La ferme-château, siège de l'Ecomusée : La «ferme-château» du village de Treignes est une imposante bâtisse qui est située au coeur du village. Ancienne résidence du représentant du pouvoir sous l'Ancien Régime, cette bâtisse offre une belle illustration d'une évolution architecturale qui témoigne des époques successives de son édification. Tour à tour défensive, avec sa tour donjon qui date du XVI^e siècle, demeure résidentielle, puis exploitation agricole avec ses dépendances, grange et étables, la ferme-château constitue un ensemble d'édifices regroupés autour d'une cour carrée.

ACTIVITES:

Cinq colloques se sont succédés depuis 1988. Les sujets traités ont été : l'épeautre, le seigle, l'archéologie du pain, l'attelage à chevaux dans l'Antiquité et le Moyen-Age, l'industrie de la poèlerie. Les actes en ont été publiés ou sont en cours de publication.

Activités scolaires :

Des activités pédagogiques sont mises au point et réalisées sur des thèmes spécifiques (le pain, le travail du fer, la fabrication artisanale de la corde, classes du patrimoine architectural, etc.). Par le biais de jeux et d'activités créatrices, les enfants sont amenés à observer, découvrir et comprendre les relations entre l'homme et le milieu. La mise au point de ces activités est réalisée en étroite collaboration avec les collègues de l'Université. Au cours de l'année scolaire écoulée une cinquantaine d'écoles ont été accueillies dans nos locaux.

Des publications de vulgarisation scientifiques ont été éditées. Depuis 1989, l'Ecomusée diffuse un bulletin d'informations trimestriel : les Chroniques de l'Ecomusée, il constitue un organe de liaison destiné aux amis et sympathisants de l'Ecomusée. Les rubriques couvrent des sujets variés : les activités de l'Ecomusée, nouvelles acquisitions, enquêtes & documents, notes de lectures, vie du Centre de l'Environnement, etc. 31 numéros ont été publiés à ce jour.

Des scénarios pour la télévision scolaire (RTBF) ont été réalisés par notre équipe scientifique.

D'autres activités, dans un souci d'inventaire historique, ont été programmées. C'est ainsi qu'en 1980, a été reconstituée la fabrication de charbon de bois par le procédé traditionnel. L'opération a fait l'objet d'un reportage photographique et filmé complet. Des enquêtes et reportages ont été effectués sur des thèmes spécifiques de manière à constituer un fonds documentaire. Avec les matériaux recueillis des expositions à thèmes, ont été proposées au public : l'exploitation du marbre, la saboterie, l'extraction de l'ardoise, etc.

Action sociale :

L'Ecomusée constitue un terrain d'application des recherches et des préoccupations du Centre d'Histoire et de Technologies Rurales ainsi que des recherches en Sciences "exactes". Il a pour but de contribuer à la diversification et au renforcement de la résistance de l'écosystème rural local en privilégiant une politique d'emploi et de développement d'activités reposant en grande partie sur les possibilités locales ainsi que sur une dynamique au sein de la population. Il s'efforce de favoriser un renforcement de la culture et de l'identité du territoire; il s'inscrit dans une stratégie de développement régional qui tient compte des spécificités locales.

L'Ecomusée constitue à la fois un outil d'acquisition de connaissance et de diffusion d'un savoir régional. Il contribue à l'insertion sociale de chômeurs en leur assurant un encadrement et une formation en animation culturelle. Il développe actuellement des ateliers d'artisanat où est entretenu un savoir-faire traditionnel (cuir, fer).

Il accueille également des séminaires organisés par la Fondation Rurale de Wallonie et des stagiaires en Tourisme.

Relations internationales :

L'Ecomusée est membre de la Fédération Française des Ecomusées et Musées de Société, de l'Association Internationale des Musées d'Agriculture et de l'Association française des Musées d'Agriculture. Des contrats d'association sont en cours avec des partenaires en Ardenne française.

Dans le cadre des programmes ERASMUS et TEMPUS, des échanges ont été effectués avec plusieurs pays de la Communauté Européenne et la Roumanie en 1993 et 1995. Une collaboration plus étroite a été établie avec le Musée du Paysan Roumain de Bucarest, elle a abouti au montage d'une exposition à Treignes, cet été, avec pour titre : "La Roumanie en miroir".

Plus récemment l'Ecomusée participe à un programme RECITE de l'UE, en partenariat avec l'Italie

(Ecomuseo del Lago Orta e Mattarone), la Grèce (Evros-Feres), et le Portugal (Éco-Musée de Castelo do Bode - Abrantes).

Fréquentation:

L'Ecomusée accueille actuellement environ 8.000 visiteurs par an alors que les conditions d'accueil sont encore très imparfaites, la restauration de la ferme-château est en voie d'achèvement.

Publications:

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- MESNIL M. & FECHNER K. : *Archéologie du pain. Actes du colloque à Treignes en 1995*.
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- VAN MOL J.-J. : *Histoire de la mécanisation de l'agriculture en Belgique depuis 1800*.

Name Museum/Collection: **Musée de Zoologie Auguste Lemeere**

University/Faculty: **Université Libre de Bruxelles**

Address:

Web page(s):

Contact: **Prof Michel Jangoux, Service de Biologie Marine (160/15), Université Libre de Bruxelles
50 ave F.D. Roosevelt, 1050 Bruxelles, Belgium**

Email: **mjangoux@ulb.ac.be**

Fax: **+ 322 6502796** Phone: **+ 32 26502412**

History of contacts: **Answered preliminary inquiry in 11/12/2000 (results below).
A pack of documentation (reprints) arrived in 15/12/2000.**

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes they are and we hope to be able to improve (computerization) the inventory.

Is there a public exhibition?

Yes. It is first assigned to the students (Universities and secondary schools); we also organizes visits for interested people whichever they are.

Is/has there been any research done on the collections?

It has been. Presently not.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Yes. There is one full-time curator. No technician.

Is there a budget to manage/take care/exhibit the collections?

Yes. About 4.000 Euros/year.

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes, the collections are organized and inventoried.

Is there a public exhibition?

Yes and open two times a week.

Is/has there been any research done on the collections?

We've published a book few years ago.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Two persons : 1 secretary full time and 1 historian 1/3 time.

Is there a budget to manage/take care/exhibit the collections?

No.

Name Museum/Collection: **Geology Collection**

University/Faculty: Cheltenham and Gloucestershire College of Higher Education

Address:

Fax: Phone:

Web page(s):

Contact: (Dr) Joe Angseesing, School of Environment, Cheltenham and Gloucester College of H.E
Cheltenham GL50 4AZ, UK

Email: psmithers@plym.ac.uk

Fax: Phone: +44 1242 532973

History of contacts: Joe Angseesing answered the preliminary inquiry in 11/12/2000 (results below).

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Partly catalogued, but not completely.

Is there a public exhibition?

Public exhibition is very small - just a few good specimens to attract attention to the Department.

Is/has there been any research done on the collections?

A small amount of research has been done on the history of the collections (partly covered in a paper by Hugh Torrens on the Cheltenham collections).

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

No staff at present; the geology lecturers all take on some responsibility; there is not much technical support.

Is there a budget to manage/take care/exhibit the collections?

There is no budget; some specific purchases for storage are made from our teaching budget (we are primarily a teaching department in higher education).

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes but with a backlog of work to be done.

Is there a public exhibition?

Yes but only for specific events such as alumni reunions and special College anniversaries.

Is/has there been any research done on the collections?

Yes people have used the collection for a variety of research work such as history of sport in education and musical education as well as teacher training. The most frequent use though is for tracing family histories.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Yes, as the College Librarian my job description includes maintenance of the collection. I try to spend half a day each week with the archives but often fail - hence the backlog. I will always try to answer any specific enquiries.

Is there a budget to manage/take care/exhibit the collections?

Yes - £500 per annum!

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Most of the collections are catalogued on a database called INCA, which is used by quite a few universities. It includes digital images of some of the objects, but there is no public access to it at present.

Is there a public exhibition?

Several departments have small displays in their own buildings, and as Laura told you, the Medical History collection is on permanent display in a small museum. We also have temporary exhibitions in several locations around the campus. The ultimate aim is to open a permanent museum for all the collections.

Is/has there been any research done on the collections?

The collections are often used for research work by staff, students and others.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

As Laura explained there is one full-time Curator (myself) and about 20 honorary departmental curators. I also have an assistant and various volunteers.

Is there a budget to manage/take care/exhibit the collections?

Excluding salaries and so forth, the university gives us about 8000 pounds a year to manage the collections. A separate fund exists for conservation work on the Fine Art collection.

Name Museum/Collection: **Archaeology Collection**

University/Faculty: Department of Archaeology of the University of Exeter

Address: Archaeology Department
Queen's Building
The Queen's Drive
Exeter EX4 4QJ

Fax: Phone: + 44 1392 264327

Web page(s):

Contact: Dr. Valerie Maxfield

Email: v.a.maxfield@exeter.ac.uk

Fax: Phone:

History of contacts: V. Maxfield answered the preliminary inquiry in 13/12/2000 (results below).

Collection(s) typology: Less than 5,000 objects: pottery, metalwork, lithics, and organics. Also small collection of Roman, medieval and modern coins and tokens, which is shared with the History Department. V. Maxfield explained that this collection is also under her care: "YES IT IS. IT IS HOUSED IN THE ARCHAEOLOGY DEPARTMENT. HISTORY AND ARCHAEOLOGY USED TO BE PARTS OF THE SAME DEPARTMENT WHICH IS WHY WE JOINTLY OWN THE COLLECTION." (Maxfield, in litt., 13/12/2000).

Collection(s) origin: Teaching collection dating from 1948.
The objects date from prehistoric to medieval.

Observations: The collection in question is just a small teaching collection made up of material derived from a wide range of sources over a large number of years. It is not publicly displayed, but is made available to any scholar who needs to use material in it (Maxfield, in litt., 13/12/2000).

Are the collections organized and inventoried?

YES. BUT NOT IN DETAIL ORGANIZED JUST BY MATERIAL TYPE, SINCE THIS IS HOW THE STUDENTS USE THEM.

Is there a public exhibition?

No.

Is/has there been any research done on the collections?

N SOME OF IT - THAT PART WHICH APPEARS IN PUBLISHED EXCAVATION REPORTS.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

NO. IT IS LOOKED AFTER BY THE LECTURERS/TECHNICIANS WHO USE IT

Is there a budget to manage/take care/exhibit the collections?

No. [Later, V. Maxfield added:] CURATION IS JUST PART OF STAFF TIME. IF ANY OTHER BUDGET NEEDED IT WILL BE TAKEN FROM WHATEVER COST CODE SEEMS APPROPRIATE OR ELSE A BID MADE TO SPECIAL TEACHING FUNDS. BUT IT IS A VERY SMALL COLLECTION!

Name Museum/Collection:

University/Faculty:

Address:

Fax:

Phone:

Web page(s):

Contact:

Email:

Fax:

Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

The following are on an inventory: art works, sculpture, antiques, ceramics and silver. Plus the photographic archives.

Is there a public exhibition?

There are two: Northcote House Gallery has two 6 monthly exhibitions by west-country based artists. Reed Hall Gallery has six exhibitions annually of 3 weeks duration, again by west-country based artists.

Is/has there been any research done on the collections?

The Newlyn School and the Turner Liber Studiorum.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Just me - the Fine Art Curator, part-time.

Is there a budget to manage/take care/exhibit the collections?

Yes and its very small.

Name Museum/Collection: **Special Collections and Manuscripts**

University/Faculty: **Main Library of the University of Exeter**

Address: **Main Library
University of Exeter
Stocker Rd
Exeter EX4 4QJ**

Fax: **+44 1392 263871** Phone: **+ 44 1392 263869**

Web page(s): **<http://www.library.ex.ac.uk/special/>**

Contact: **Alasdair Paterson, University Librarian**

Email: **a.t.paterson@exeter.ac.uk**

Fax: Phone:

History of contacts: **A. Paterson answered the preliminary inquiry in 18/01/2001 (results below).**

Collection(s) typology: **Special Collections is an administrative department of the University Library through which the Library's collection of archives and rare books are managed, alongside the film collections of the Bill Douglas Centre. The University's Fine Art Collections are also administered through Special Collections.**

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

In part.

Is there a public exhibition?

Not currently (except a permanent exhibition in the Cathedral Library, which we manage).

Is/has there been any research done on the collections?

Yes.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

1 full-time senior librarian, 1 part-time archivist, clerical assistance amounting to 1 full-time.

Is there a budget to manage/take care/exhibit the collections?

A staffing budget, project money for some collections, acquisitions budgets for the heritage libraries (Cathedral and Devon & Exeter Institution) we maintain - otherwise a share of more general budgets.

Name Museum/Collection: **Bill Douglas Centre for the History of Cinema and Popular Culture**

University/Faculty: **University of Exeter**

Address: **Bill Douglas Centre for the History of Cinema and Popular Culture
Queen's Building
Queen's Drive
Exeter EX4 4QH**

Fax: **+44 1392 264361** Phone: **+44 1392 264321**

Web page(s): **www.ex.ac.uk/bill.douglas/**

Contact: **Dr. Hester Higton**

Email: **H.K.Higton@exeter.ac.uk**

Fax: Phone:

History of contacts: **H. Higton answered by email the preliminary inquiry (sent by fax on 11/12).
Results are below.**

Collection(s) typology: **Books, prints, artefacts and ephemera depicting the history of cinema from
late 18th century to Hollywood. Total: 60,000 items. Opened to the public in
1997.**

Collection(s) origin:

Are the collections organized and inventoried?

The collections are almost completely inventoried on computer, using Microsoft Access 97. The information at present is only sufficient for basic searching; there are no complete descriptions of items. The collection is only organised in the sense that books are kept on shelves, papers are stored in boxes and other items are kept in filing cabinets. However, all items have locations so they can all be retrieved when necessary.

Is there a public exhibition?

There is a public exhibition. You can see pictures of it on our web site at <http://www.ex.ac.uk/bill.douglas/galleries.html>.

Is/has there been any research done on the collections?

The collections have been used for research since the Centre opened three years ago. Most of the research is undertaken by postgraduates here at Exeter, and by the staff in the English department who are interested in film. However, we have also had outside researchers making use of the collection and coming from as far afield as Australia to do so.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Staff who look after the collections. There is only one full time member of staff with responsibility for the collections. That is me. As curator I deal with all tasks relating to exhibitions, collections management, schools education and publicity. I have two part-time assistants who generally work on the inventory of new materials.

Is there a budget to manage/take care/exhibit the collections?

The total budget for the running of the Centre (excluding my salary) is 6500 pounds. About two-thirds of this pays for my assistants; the remainder is used for display and conservation equipment, for publicity, for miscellaneous office materials, etc. etc.

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Partially.

Is there a public exhibition?

Yes.

Is/has there been any research done on the collections?

Students' studies, no real scientific research as such (there has been in the 19th century).

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Only one: the curator (that's me). I have to do all the work involved with the museum.

Is there a budget to manage/take care/exhibit the collections?

Our annual budget is 300,000 Belgian franks (about 6650 US dollars) with which I have to finance everything concerning the museum and its collections.

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?
Is there a public exhibition?
Is/has there been any research done on the collections?
Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?
Is there a budget to manage/take care/exhibit the collections?

The answer to all questions is no I am afraid. We did manage to get a bit of staffing to put the records on a database but there is no budget and no staff at the moment. The resources have been used by students in our Arts and Media Centre as examples of particular resources.

Name Museum/Collection: **Helsinki University Museum**

University/Faculty: **University of Helsinki**

Address: **Yliopistonkatu 4
(P.O. Box 33, 00014 University of Helsinki)
Helsinki**

Fax: Phone: **+ 358 9 191 22928/9**

Web page(s):

Contact: **Kati Heinamies**

Email: **kati.heinamies@helsinki.fi or kati_heinamies@savotta.pc.helsinki.fi**

Fax: Phone:

History of contacts: **I exchanged 1 email with Kati Heinamies in November 2000. Did not send preliminary inquiry. She sent me, by normal mail, a leaflet on the museums of the University of Helsinki.**

Collection(s) typology: **History of the University administration and various disciplines (furniture, scientific apparatus, printed documents, art collections (800), portraits. The most important collections are the Cabinet of Physics and the Aboica Collection of the Helsinki University Library (600 foreign books).**

Collection(s) origin:

Observations: **The Museum was established in 1978.
It has its own building.
It is open by appointment.

One of the main collections of the Museum – the Coin and Medal Collection – is housed in the Coin Cabinet of the National Museum of Finland.**

Note: This Museum was renovated in 2003, encompassing more collections from the University of Helsinki. The new museum was visited just before the opening (October 2003) and Kati Heinamies interviewed on site (see appendix 6, table A6.1).

Name Museum/Collection: **Musée de Zoologie**

University/Faculty: **Université d'Etat de Liège**

Address: **Quai Ed. Van Beneden, 22
4020 Liège
Belgique**

Fax: **+32(0)43665010/5113** Phone: **+32(0)43665002**

Web page(s): **www.ulg.ac.be/museezoo**

Contact: **Dr. Michèle Loneux (Curator) (same address as above)**

Email: **Michele.Loneux@ulg.ac.be**

Fax: **+32 04 366 5010 or 5113** Phone: **+32 04 366 5002**

History of contacts: **Answered the preliminary inquiry in 8/12/2000 (results below).**

Collection(s) typology:

Collection(s) origin:

Observations: **When asked about what she considered the biggest problem the Museum was facing, M. Loneux answered: "The biggest problem is to be known and recognized as interesting Museum for its scientific collections by the scientific community inside and outside the University. Inside the University, people not concerned see quite only the collections exhibited for the public, for which there is a welcome staff centered to the Aquarium; that's why also my curator-job for the scientific collections is not yet guaranteed by the University. Most of the few successful collaborations done til now were with foreign researchers. The local researchers prefer to go out for some external mission. This recognition depends on inventories, publications and promotion, which can be done only at very slow pace due to the lack of staff (to do the job) and money (to assume costs of research and publication in scientific journals)" (M.Loneux, *in litt.*, 12/12/2000).**

Are the collections organized and inventoried?

Yes.

Is there a public exhibition?

Yes.

Is/has there been any research done on the collections?

Yes, but OCCASIONALLY [sic], due to lack of researchers interested on.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Yes but LESS AND LESS [sic]. We are today only two persons for the scientific collections of the Zoological Museum : 1 Scientific half-time (me!) and 1 technician in drawing full time reconverted in encoding of the data base with specimens in the collection.

Is there a budget to manage/take care/exhibit the collections?

Yes, but only a small one.

Name Museum/Collection:

University/Faculty:

Address:

Fax:

Phone:

Web page(s):

Contact:

Email:

Fax:

Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes. We have 4 greenhouses with different climates plus outdoor collections. Each greenhouse has a part for reserves. In each greenhouse, we have developed a particular theme of botany. We are busy with inventorying the collections.

Is there a public exhibition?

The objectives of our museum are (i) to cultivate plants for practical works of the University students, (ii) to take care of plant collections of the University and (iii) to manage public exhibition.

Is/has there been any research done on the collections?

Our objects of collections (plants) are not studied but (i) some are used in experimentations, (ii) we seek for their correct name (determination) and (iii) we send samples to a renowned herbarium.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

One scientific and 3 gardeners.

Is there a budget to manage/take care/exhibit the collections?

Yes.

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes.

Is there a public exhibition?

Yes.

Is/has there been any research done on the collections?

Yes.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Yes.

Is there a budget to manage/take care/exhibit the collections?

No.

Name Museum/Collection: **Patrimoine Artistique et Galerie Wittert**

University/Faculty: **Université de Liège**

Address: **Université de Liège
Service des Collections Artistiques
Palace du 20-aout, 7
4000 Liège
Belgique**

Fax: **+3243665854** Phone: **+3243665329**

Web page(s): **www.ulg.ac.be/wittert/a_accueil.html
www.ulg.ac.be/wittert/fr/boutique/boutique_cartes.html**

Contact: **Jean Housen**

Email: **Jean.Housen@ulg.ac.be**

Fax: Phone:

History of contacts: **Respondeu ao inquérito preliminary em 1/12/2000 (results below).**

Collection(s) typology: **40,000 engravings and drawings.**

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

The collection consists of about 40,000 engravings and drawings. We have a manuscript inventory (basic information on the works) and are working on a computerized inventory (which now contains 20,000 objects).

Is there a public exhibition?

We have a gallery where are presented our collections (temporary exhibitions). The gallery is available for the university community.

Is/has there been any research done on the collections?

The research on the collection is done:

- by the students of the Department of Art History (material for lectures,...)
- by students for doctoral thesis
- by the laboratory of Archeometry of the University of Liege
- by researchers from other universities in Belgium and abroad

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Staff consists of 3 persons : 2 assistants full-time and 1 secretary (2/3 time)

Is there a budget to manage/take care/exhibit the collections?

We have a budget for manage, take care, and exhibitions. The budget comes from:

- the university
- the government of the French-speaking community of Belgium
- own resources (sell of reproductions, lending of exhibitions, etc.)

Name Museum/Collection: **Vertebrate Palaeontology Collections**

University/Faculty: **Université Catholique de Louvain at Louvain-la-Neuve**

Address: **Prof. M. C. Groessens-Van Dyck
Fondation Morren
Unité GEOL
Place L. Pasteur 3
1348 Louvain-la-Neuve
Belgique**

Fax: Phone: **+32 010 47 28 41**

Web page(s):

Contact: **Marie-Claire Vandyck (Prof.)**

Email: **vandyck@geol.ucl.ac.be**

Fax: Phone:

History of contacts: **Marie-Claire Vandyck was very helpful and sent me interesting information on the splitting of the palaeontology collections in Louvain. She answered the preliminary inquiry in 1/12/2000 (see results below).**

Collection(s) typology: **Vertebrate collection.**

Collection(s) origin:

Observations: **At the present time the Université Catholique de Louvain is split in two. One is always in Leuven and the other one (French speaking) is in Louvain-la-Neuve. Each university has a part of the palaeontological collections. I am myself in charge of the vertebrate collection here in Louvain-la-Neuve so the following answers concern only the vertebrates from Louvain-la-Neuve. For information about the other part you have to contact my colleague, prof. L. Hance : hance@geol.ucl.ac.be
Unfortunately I don't know exactly who is in charge of the paleontological collection in Leuven because I think that professeur Bultynck is retired. If you want I may ask (Van Dyck, *in litt.* 1/12/2000).
I asked M.C. van Dyck whether the Université Catholique de Louvain was a public or private university? She answered "It is very curious, and probably typical from our country, it is a free university with state recognition and money (as is also the university of Brussel)" (Van Dyck, *in litt.* 1/12/2000). [And the Catholic University of Lisbon, I must add].**

Are the collections organized and inventoried? Yes.

Is there a public exhibition? Yes for a part of them.

Is/has there been any research done on the collections? Yes.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Yes and no. There is a recent private foundation (Foundation H. et L. Morren) that promotes research and education about evolution. One of its purposes is the conservation of the vertebrate collection. The Foundation pays for a part-time [sic].

Is there a budget to manage/take care/exhibit the collections?

No. [Vandyck later specified that the staff is paid by the Foundation and the care management by the department of Geology of the University].

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations: in litt. 26/2/2001)."/>

Are the collections organized and inventoried? No. The collection has an interest mainly for educational purposes. Most interesting fossils were bought more than 100 years ago and are "museum pieces".

Is there a public exhibition? Permanent exhibition of some groups for the students.

Is/has there been any research done on the collections? Very few.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

No.

Is there a budget to manage/take care/exhibit the collections?

No.

Note: Indeed the Geology Department closed in 2001 (B. Driessche *in litt.* 11 Nov. 2003). I have tried to contact Prof. Luc Hance even to his private address but without success. Nobody seems to know what happened to the collection.

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

The collection is not organized; it is more a cave or a shambles ! But there exists an inventory of the medical and surgical artefacts (about 1200 items) in the format of a FileMakerPro file.

Is there a public exhibition?

No. Some objects have been exhibited at temporary exhibitions.

Is/has there been any research done on the collections?

Almost nothing. I am currently working on the very interesting photographic (600 gelatino-bromide glass plates) and cinematographic (about 3 hours of nitrate films) work of Arthur Van Gehuchten (1861-1914). Parts of this research have been published as abstracts and papers; I could send it to you if you are interested.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Absolutely nobody ! I am a clinical neurologist working in a university hospital. History of medicine is my hobby; the work on this subject is done on a totally voluntary basis, during my free time.

Is there a budget to manage/take care/exhibit the collections?

Absolutely nothing !

Name Museum/Collection: **Musée de Louvain-La-Neuve**

University/Faculty: **Université Catholique de Louvain at Louvain-la-Neuve**

Address: **Musee de Louvain-la-Neuve
Place Blaise Pascal, 1
B.1348 Louvain-la-Neuve**

Fax: **(32)(10) 47.24.13** Phone: **(32)(10) 47.48.41**

Web page(s): **<http://www.muse.ucl.ac.be/>**

Contact: **Bernard Van den Driessche
Administrateur**

Email: **vdd@muse.ucl.ac.be**

Fax: Phone:

History of contacts: **B. Van den Driessche answered the preliminary inquiry by email in 13/12/2000 (results below).**

Collection(s) typology: **Art, archaeology and anthropology.**

Collection(s) origin:

Observations: **Note: This Museum was visited just in November 2004 and Van den Driessche interviewed on site (see appendix 6, table A6.1).**

Are the collections organized and inventoried?

YES (part on the web).

Is there a public exhibition?

Yes.

Is/has there been any research done on the collections?

Yes.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Yes: 3 full time appointed by the University + 5 by external appointment.

Is there a budget to manage/take care/exhibit the collections?

YES but not enough !

Name Museum/Collection: **Pharmacology Collections (Salle Couvreur)**

University/Faculty: **Université Catholique de Louvain**

Address:

Fax: Phone:

Web page(s):

Contact: **Dr Didier M. Lambert, Ph.D. (Chargé de cours à l'Université catholique de Louvain)
Unité de Chimie pharmaceutique et de Radiopharmacie, Université catholique de
Louvain, Avenue Mounier, 73, UCL-CMFA 73.40, B-1200 Brussels, Belgium**

Email: **lambert@cmfa.ucl.ac.be**

Fax: **+ 32 2 764 7363** Phone: **+ 32 2 764 7347**

History of contacts: **D. Lambert answered by email in 13/12/2000 (results below)**

Collection(s) typology: **La Salle Couvreur a été installée sur le site de l'UCL-Bruxelles pour accueillir les collections d'objets de pharmacie anciens rassemblés par le Pharmacien Albert Couvreur (1887 - 1955). La collection comprend divers matériels utilisés pour la préparation des médicaments (balances, mortiers, appareils à distiller, piluliers, coupe-racines, filtres pasteurisants), des livres anciens (herbiers, ouvrages de botanique, de matières médicales, de chimie et de pharmacopées), une très importante collection de matériels utilisés pour la conservation des médicaments (pots en porcelaine, bois, verre) et enfin quelques matériels utilisés pour leur dispensation (clystères, mobilier etc...). La salle Couvreur est visitable sur demande adressée au Secrétariat de l'Ecole de Pharmacie (qui transmettra la demande). Les collections peuvent aussi être observées à l'occasion des Séminaires du Département des Sciences Pharmaceutiques et de l'Ecole de Pharmacie ou des autres réunions scientifiques qui se tiennent dans cette salle (Lambert, *in litt*, 13/12/2000).**

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

More or less. The collections contains books, jars, tins and implement in relation with the profession of pharmacist. A list of books (uncompleted) exists and is available in French, a list of jars, tins and implement partially exists but it is not available as it is handwritten (to my knowledge). The whole inventory needs to be done soon.

Is there a public exhibition?

Under certain circumstances, yes. Or if you ask for a visit, a visit is organized.

Is/has there been any research done on the collections?

Almost not (there was some) but we have some future prospective about that.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

No staff appointed at all.

Is there a budget to manage/take care/exhibit the collections?

No, almost not. We have a sort of charity team called the "Centre pour l'histoire de la pharmacie et du médicament" which is trying to organize exhibitions and conferences around the Collection Couvreur.

Name Museum/Collection:

University/Faculty:

Address:

Fax: Phone:

Web page(s):

Contact:

Email:

Fax: Phone:

History of contacts:

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Is there a public exhibition?

Is/has there been any research done on the collections?

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

Is there a budget to manage/take care/exhibit the collections?

Bonjour Madame,

Le Musée des Sciences de l'Université de Louvain est en phase d'attente pour sa réorganisation depuis le transfert de l'université sur son nouveau site de Louvain-La-Neuve en 1970...

Avec l'inauguration de la Maison des Sciences en décembre dernier, nous espérons voir renaître un nouveau musée des sciences dans les mois (ou années) prochains!

[...]

Philippe Bertrand

Name Museum/Collection: **Arachnida and Lepidoptera Collection**

University/Faculty: Department of Biological Sciences of the University of Plymouth

Address: Dept Biological Sciences
University of Plymouth
Drake Circus
Devon PL4 8AA
UK

Fax: + 441752 232956 Phone: +441752 232956

Web page(s):

Contact: Peter Smithers

Email: psmithers@plym.ac.uk

Fax: Phone:

History of contacts: Peter Smithers answered the preliminary inquiry in 11/12/2000 (results below).

Collection(s) typology:

Collection(s) origin:

Observations:

Are the collections organized and inventoried?

Yes.

Is there a public exhibition?

No they are a reference collection, but any one who would like to look at them is welcome.

Is/has there been any research done on the collections?

The Arachnid collections are the focus of current research. We are attempting to produce an identification key to the spiders of from the Ecuadorian Andes and the invertebrates of the mountains of northern Spain.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

The care of the collection falls within my remit but it is only a small part of my job.

Is there a budget to manage/take care/exhibit the collections?

No. [Later, Peter Smithers explained:] (...) the collections are maintained and the maintenance is funded by the department. But there is no money allocated to run the collections.

Name Museum/Collection: **Bones and Models Collection**

University/Faculty: Faculty of Health and Social Care
University of the West of England

Address: Library
Faculty of Health and Social Care
Glenside Campus
Blackberry Hill
Stapleton
Bristol BS16 1DD

Fax: + 44 117 975 8402 Phone: + 44 117 965 6261

Web page(s): <http://www.uwe.ac.uk/library/info/glenside/>

Contact: Jan Nichols

Email: Jan.Nichols@uwe.ac.uk

Fax: Phone:

History of contacts: Jan Nichols answered the preliminary inquiry in 14/12/2000 (results below).

Collection(s) typology: Human bones, anatomical models used for demonstration and study purposes. Anatomical models: over 300 types; bones: c. 100 types; and skeletons (part and full c. 20).

Collection(s) origin: Various institutions that form the basis of the Faculty, including hospitals and former colleges.

Observations: Anne Boulton retired meanwhile.

Are the collections organized and inventoried?

The collection is organized according to the Dewey Decimal Classification System, and all items are catalogued onto the Unicorn Library Management System. This is also available on the Web.

Is there a public exhibition?

We have displays throughout the year on different subjects, such as the heart, cell biology, effects of smoking, the spine, which incorporate various models and bones and other media according to the subject.

Is/has there been any research done on the collections?

There has not been any research done on the collection. It is a learning and teaching resource, and as such it is in constant use by academic staff and students.

Is there staff appointed to take care/manage the collections? If so, how many (full time and/or part time)?

We have a part-time qualified librarian who manages the Audio Visual Collection as part of her professional duties. (These duties include enquiry work, and some information skills teaching.)

Is there a budget to manage/take care/exhibit the collections?

The budget for the collection is a part of the book budget which is managed as a whole. There is not a designated annual amount spent on the collection.

University	Museum/Collection	Date	Respondent	Job title (at the time of interview)
University of Coimbra	Museum of Physics	9 May 2001	Armando Policarpo	Professor, Director
		9 May 2001; 29 May 2001	Ermelinda Ramos Antunes	Researcher at the Faculty of Sciences & Technology, appointed to look after the Museum
		9 May 2001; 29 May 2001	Catarina Carvalho	Doctoral student
	Museum of Anthropology (MNH)	30 May 2001	Paulo Gama Mota	Professor, Director
	Student Life Museum	30 May 2001	Artur Ribeiro	Responsible for the Museum
	Collection of Archaeology	31 May 2001	Jorge Alarcão	Director of the Institute
		31 May 2001	António Pinto	Researcher (archaeologist)
	Museum of Zoology (MNH)	8 May 2001	Study visit alone	-----
	Botanical Garden (MNH)	8 May 2001	Study visit alone	-----
	Botanical Museum (MNH)	8 May 2001	Study visit alone	-----
Sacred Art Museum	8 May 2001	Maria de Fátima Silva	Pro-Rector, in charge of the Museum	
University of Lisbon	Museum of Science*	11 Apr 2001 (& many more)	Fernando Bragança Gil	Professor, Director
	Museum of Mineralogy & Geology (National Museum of Natural History)	24 Apr 2001	António Marcos Galopim de Carvalho	Professor, Director Mineralogy & Geology, Director MNHN
		28 Aug 2001; 29 Aug 2001, plus several emails	César Lopes	Researcher
		27 Apr 2001	Carlos Alberto Matos Alves	Former Director
	Botanical Garden (NMNH)*	12 Apr 2001	Fernando Catarino	Professor, Director
	Herbarium (NMNH)	12 Apr 2001	Fernando Catarino	Professor, Director
	Museum of Zoology (NMNH)	2 May 2001	Carlos Almaça	Professor, Director
	Collection of the History of Medicine/ Egas Moniz Museum	9 Feb 2001	David Ferreira	Vice-Rector, Professor of Medicine. The interview did not result in a study visit
	Museums of the Polytechnic School (central management)	several (2001)	Fernando Costa Parente	Professor, Deputy Director Museum of Science, Pro-Rector for the Museums
University of Porto	Museum of Science	7 May 2001	José Moreira de Araújo	Professor, Director
		7 May 2001	Marisa Monteiro	Museum collaborator
	Museum of Mineralogy (MNH)	7 May 2001	Frederico Sodré Borges	Professor, Director Mineralogy, Director MNH
	Museum of Zoology (MHN)	Brief conversation 7 May 2001; email interview 23 May	Luzia Sousa	Researcher (Biologist)
		Brief conversation 7 May 2001; email interview 23 May	Maria José Cunha	Researcher (Biologist)
	Museum of Archaeology & Anthropology (MNH)	Brief conversation 7 May 2001; email interview 23 May	Huet Bacelar Gonçalves	Researcher (Archaeologist)
	Collection of Engravings of Francesco Bartolozzi	7 May 2001	José Moreira Araújo	Professor of Physics, Director
Technical University Lisbon	Collection of Scientific Instruments	19 Jun 2001	Teresa R. Pêra	Librarian, Acting Curator
	Royal Botanical Garden of Ajuda	15 Jun 2001	Study visit alone	-----

Table A2.2 – Study visits and interviews conducted in Portugal during the preliminary stage (February to June 2001). More interviews and study visits were conducted at a later stage (see appendices A5 and A6).

University	Dates	Inquiry to	Results
Bordeaux 1	Email 21 Nov 2001	Allain Glykos	NO REPLY
Bordeaux 2	Email 22 Nov 2001	Patricia Demichel	NO REPLY
Bordeaux 3	Email 22 Nov 2001	Maïalen Boscq-Lafite	NO REPLY
Bourgogne (Dijon)	Email 21 Nov 2001	Jean-Marc Fick	Replied 22 Nov; message forwarded to l'Atheneum (centre culturel de l'université de Bourgogne); no further replies received
Bretagne-Sud	Email 21 Nov 2001	webcom@univ-ubs.fr	NO REPLY
Brest	Email 21 Nov 2001	Pierrick Cellier	NO REPLY
Caen	Email 21 Nov 2001	anim.culturelle@admin.unicaen.fr	NO REPLY
Haute Alsace (Mulhouse)	Email 20 Nov 2001	culture@uha.fr	After several internal inquiries by Philippe Weigel, he emailed saying there were no museums or collections
Lyon 3	Email 21 Nov 2001	culture@univ-lyon3.fr	NO REPLY
Marc Bloch (Strasbourg)	Email 20 Nov 2001	acult@umb.u-strasbg.fr	NO REPLY
Montpellier 2 (Ecole Pratique des Hautes Etudes)	Email 21 Nov 2001	Jacques Michaux	The President of the Section de Sciences de la Vie et de la Terre (Ecole Pratique des Hautes Etudes) replied 23 January 2002: no collections
Nancy 2	Email 20 Nov 2001	w3admin@univ-nancy2.fr.	NO REPLY
Orléans	Email 21 Nov 2001	sasc@univ-orleans.fr	NO REPLY
Paris 12	Email 21 Nov 2001	scuio@univ-paris12.fr	NO REPLY
Paris 13	Email 21 Nov 2001	adm-clt@upn.univ-paris13.fr	NO REPLY
Pierre Mendès France (Grenoble)	Email 21 Nov 2001	Joséphine Bruyat	Replied 22 Nov: no collections or museums.
Reims	Email 20 Nov 2001	service.communication@univ-reims.fr	Michel Laval replied 27 Nov 2000 that La Villa Douce (Présidence de l'Université de Reims) is a "monument classé"
Rennes 1	Email 21 Nov 2001	culture@univ-rennes1.fr	NO REPLY
Rennes 2	Email 21 Nov 2001	Marie-Noelle Masson	NO REPLY
Rouen	Email 20 Nov 2001	Pascale Clermont	NO REPLY
Toulouse 2 (Le Mirail)	Email 22 Nov 2001	ciam@univ-tlse2.fr	NO REPLY
Université de Technologie de Troyes	Email 20 Nov 2001	info.utt@utt.fr	Reply 20 Dec by Diane Azzolini: no museum or collection "at the moment"

Table A2.3 – General inquiries to universities about the existence of museums and collections in France, November 2001.

Online Pilot Questionnaire (April-May 2002)

The initial idea was to use email as the preferred means of collecting information, thus hoping to minimise the number of non-replies. The questionnaire also aimed at clarifying conceptual issues and test further steps.

A descriptive and standardized questionnaire was designed, aimed at characterizing the collections in terms of disciplines and types, as well as to collect information about them regarding:

- a) origin;
- b) purpose (teaching, research or other);
- c) organisation;
- d) objects and their roles and uses.

In April-May 2002 the questionnaire was put online (see p. 359 of this appendix) and a diverse group of selected respondents were invited to test it and provide feedback:

- Anne-Laure Carré, Musée des arts et Métiers, Conservatoire national des arts et métiers, Paris.
- Graça Santa-Bárbara, Museum of Science, University of Lisbon.
- Liba Taub, Whipple Museum, University of Cambridge,
- Francesc Uribe, Natural History Museum, University of Barcelona,
- Bernard Van den Driessche, Musée de Louvain-la-Neuve, Université Catholique de Louvain,
- Cornelia Weber, Helmholtz Zentrum für Kulturtechnik, Humboldt University Berlin.

A standardised questionnaire proved difficult to design, as well as an inaccurate tool given our state of knowledge of university museums and collections. Main problems were: i) the diversity of collections and ii) the complexity of their management and situation within any given university. For example, one respondent asked if the 50 rocks he had in a drawer in his office for a paper he was writing also counted. Other respondents replied:

"I would like to help [...], but it is impossible for me because we have almost 100 singular collections. [...] And I am not a curator or an "owner" of one of the collections. I only coordinate the activities around the collections of Humboldt University." (C. Weber *in litt.* 11 May 2002)

"I started managing the collections of my current department only five years ago. I don't have information about the scientific production before 1997." (F. Uribe *in litt.* 13 May 2002)

"Not all collections have a proper name [...] Do you want an answer by collection unit or by the whole institution [i.e. museum]?" (F. Uribe *in litt.* 13 May 2002)

"Do you want me to reply using the original collection as a reference or the total collections of the museum?" (G. Santa-Bárbara, *in litt.* 9 May 2002).

"When was the collection formed? Don't you mean 'founded' more than 'formed'? It happens that a collection is started at a time but the bulk could be achieved long after." (F. Uribe *in litt.* 13 May 2002)

"The museums often manage their budget as a whole for all the collections and it is difficult to discern the amount of money [...] by collection." (F. Uribe *in litt.* 13 May 2002)

These problems might have been solved if clear definitions of 'museum' and 'collection' (and also of 'curator', etc.) had been provided at the introduction of the questionnaire. However, one of the objectives of this research was precisely to obtain a better understanding of the designations and concepts universities have of these issues. Moreover, without reliable lists of who was responsible for collections, with so many of them seemingly orphaned and their situation so unstable, it was difficult to know to whom to send the questionnaires. Finally, although the questionnaire primarily dealt with teaching and research collections, one of the aims was to gather information about other collections existing in universities. Initial technical problems also occurred (downloading and sending the questionnaire), but these would have been solved in due course.

In the end, a qualitative inquiry based on direct observations and open interviews seemed to offer the best option to obtain information.

Teaching and Research Collections in Universities

This questionnaire aims at identifying teaching and research collections in higher education and research institutions. It should be answered by the direct responsible for the collection.

The questionnaire will not take more than 10 minutes to answer.

The information will be received by email and will remain completely confidential. Data gathered will be used exclusively for the purposes of this study and will be disclosed as a whole.

Thank you so much for you patience and time.

Marta C. Lourenço

PhD student at the Conservatoire National des Arts et Métiers, Paris

BRIEF IDENTIFICATION

Designation of the Collection:

Name of the Museum (if the collection is in a Museum):

Name of Department, Faculty and University (or Research Institution):

Address:

Internet link (if applicable):

Name of respondent:

Position/job:

<http://pwp.netcabo.pt/0157601302/>

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Academic qualifications (BSc, MSc, PhD, etc):

Address (if different from above):

Phone:

Fax:

Email:

I – The collection

1 - When was the collection formed?

(if unknown, please provide approximate date)

2 - What are the disciplines represented in the collection (e.g. archaeology, history, academic life, palaeontology, etc.)?

3 - The majority of the objects in the collection dates back to (please tick the appropriate boxes):

- 16th century or earlier
17th century
18th century
19th century
20th century

4 - As far as incorporation is concerned:

4.1 -

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The collection is closed – there is no more incorporation of objects
The collection is open – incorporation goes on

4.2 - If you answered "open" in question 4.1, please specify:
When was the date of the last incorporation of objects

5 - What type of objects does the collection have? (fill in the following table)

Legend:

Column A – tick in the corresponding type of object
Column B – give an approximate total number of objects

Objects	A	B
Minerals & rocks	<input type="checkbox"/>	<input type="text"/>
Fossils	<input type="checkbox"/>	<input type="text"/>
Living organisms	<input type="checkbox"/>	<input type="text"/>
Wet and mounted specimens	<input type="checkbox"/>	<input type="text"/>
Skins, nests and eggs	<input type="checkbox"/>	<input type="text"/>
Skeletons	<input type="checkbox"/>	<input type="text"/>
Wood and timber samples	<input type="checkbox"/>	<input type="text"/>
Tissue banks	<input type="checkbox"/>	<input type="text"/>
Seed banks	<input type="checkbox"/>	<input type="text"/>
Fruits, fibres and resins	<input type="checkbox"/>	<input type="text"/>
Abnormalities and monstrosities	<input type="checkbox"/>	<input type="text"/>
Chirurgical and medical instruments	<input type="checkbox"/>	<input type="text"/>
Chemicals and pharmaceuticals	<input type="checkbox"/>	<input type="text"/>
Ethnographic tools and materials	<input type="checkbox"/>	<input type="text"/>
Textiles and clothes	<input type="checkbox"/>	<input type="text"/>
Scientific instruments	<input type="checkbox"/>	<input type="text"/>
Science interactives ("hands-on")	<input type="checkbox"/>	<input type="text"/>
Technological equipment	<input type="checkbox"/>	<input type="text"/>
Archaeological objects and fragments	<input type="checkbox"/>	<u>Please answer also question 6</u>
Musical instruments and scores	<input type="checkbox"/>	<input type="text"/>
Sculptures	<input type="checkbox"/>	<input type="text"/>
Paintings	<input type="checkbox"/>	<input type="text"/>
Drawings and engravings	<input type="checkbox"/>	<input type="text"/>
Pottery	<input type="checkbox"/>	<input type="text"/>
Furniture	<input type="checkbox"/>	<input type="text"/>
Coins and medals	<input type="checkbox"/>	<input type="text"/>
Books	<input type="checkbox"/>	<input type="text"/>
Maps	<input type="checkbox"/>	<input type="text"/>
Models (casts, wood, wax)	<input type="checkbox"/>	<input type="text"/>

Didactic maps and diagrams
Reproductions, replicas or maquettes
Other - please specify

6 - If yours is an archaeological collection, please specify:

6.1 - the total number of objects: Of which inventoried

6.2 - the total number of fragments (tick the appropriate box):

More than 500,000

Between 100,000 and 500,000

Between 10,000 and 100,000

Less than 10,000

Impossible to estimate

7 - Is the collection organised in sub-collections?

No Yes If you answered YES, please provide the sub-collections' designations:

8 - Is there a specific budget allocated for the care of the collection?

No Yes If you answered YES, please answer 8.1:

8.1 - How much (in euros)?

II – Collection Research

9 - Does the collection or part of the collection result of research processes?

No Yes If you answered YES, please answer 9.1:

9.1 - Could you briefly give two examples of research processes that resulted in the incorporation of objects (preferably recent)?

10 - Is the collection (or part of the collection) used **today** for research purposes?

No Yes

If you answered NO, please answer question 11.

If you answered YES, please proceed to question 12.

11 - Was it used in the past?

No Yes

In your opinion why isn't it used anymore for research purposes?

12 - Who uses the collection for research purposes (please tick the appropriate box or boxes)?

In house staff

Visiting scholars

Other

Who?

Please note that:

- *In house staff* means staff from the higher education or research institution (includes student research);
- *A visiting scholar* is somebody from another university or research institution (including student research).

13 - Which scientific domains or disciplines use the collection for research?

14 - How are the research results generally disclosed?

Catalogues

Papers

Books

Theses & other academic dissertations

Other form

Which?

15 - How many papers were published on the collection during the past 10 years (approx.)?

16 - Please provide complete reference of one of the last papers:

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17 - How many visiting scholars on the past 10 years (approx.)?

18 - On the whole, how would you classify the evolution of research on the collection/museum?

Increasing

Stable/constant

Declining

III – Collection Teaching

19 - Is the collection (or part of it) used **today** for (university) teaching purposes?

No Yes

If you answered NO, please answer question 20.

If you answered YES, please proceed to question 21.

20 - Was it used in the past?

No Yes

In your opinion, why isn't the collection used anymore for teaching purposes?

21 - Who uses the collection for teaching purposes (please tick the appropriate box or boxes)?

In house staff

Visiting professors

Other

Which?

Please note:

- *In house staff* means professors/researchers from the higher education or research institution.
- *A visiting professor* is somebody from another university or research institution.

Please note that non-higher education institutions (e.g. high schools) do not count for the purposes of this questionnaire.

22 - Which domains or disciplines use the collection for teaching purposes?

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23 - How is the teaching on the collection processed?
Usually professors borrow objects to take to the classroom
Usually professors bring students to the collection/museum
Both

24 - How many university students visited the collection (approx.) in the last 5 years (both from the university or outside)?

Please note:

- Consider only students in groups, accompanied by professors.

25 - How many objects were borrowed for classes in the past 2 year (approx.)?

26 - On the whole, how would you classify the evolution of teaching activities based on the collection/museum?
Increasing
Stable/constant
Declining

*Thank you so much for you time and cooperation.
Please tick if you are willing to respond additional questions that may arise from your answers.*

Marta Lourenço



Send questionnaire

Clear questionnaire

